

## ANCHOR AIMS GAMES RISK ANALYSIS AND MANAGEMENT SYSTEM (RAMS)

<b>Activity:</b> Anchor AIMS Games Canoe Sport (Canoe Slalom and Canoe Sprint)	<b>Safety Officer:</b> Canoe Slalom - Liz Fowler / 027 548 2088 Canoe Racing – Craig Hoskin / 027 524 9520
<b>Event Manager:</b> Vicki Semple (Tournament Director) <b>Managers Meeting:</b> Canoe Slalom – Sunday 5th Sept 11.00am Canoe Sprint - Tuesday 7th Sept 7.45am	<b>Date:</b> Sunday 5th September to Tuesday 7th September 2021 (practice day Sunday 5th September)
<b>Qualified First Aid Onsite:</b> Situated at the compiling tent	<b>Emergency Evacuation Point:</b> Public toilet area across from transition
<b>Group:</b> Anchor AIMS Games Participants (11-13 years) <b>Expected Participants:</b> 100 paddlers	<b>Location:</b> McLaren Falls Park, McLaren Falls Road, Lower Kaimai, Tauranga
<b>Risks:</b> (Potential Losses)	
1 Death (Drowning)	3 Serious Injury
2 Hypothermia	4 Minor Injury

	Causal Factors (things that could go wrong)	Risk Reduction Strategies
<b>People</b> Skills, attitudes, age, fitness. Ratios, experience, health etc	<ol style="list-style-type: none"> <li>Lack of agility, strength and general fitness.</li> <li>Experience of athletes.</li> <li>Persons entering into events that are outside their ability.</li> <li>Participant's unwell, medical conditions.</li> <li>Unskilled drivers.</li> <li>Lack of group control.</li> <li>Inadequate planning.</li> <li>Poor communication.</li> <li>Peer pressure.</li> <li>Pre-existing medical conditions.</li> <li>Illness of participant.</li> <li>Lack of area knowledge.</li> <li>Fatigue.</li> </ol>	<ol style="list-style-type: none"> <li>Team managers/ coaches/ participants/ officials/ spectators to keep with team at all times (1,2,3,4).</li> <li>Ensure that players receive appropriate training prior to the event (1,2,3).</li> <li>Drivers to have correct license.</li> <li>Plan appropriate trip for the group.</li> <li>Active management of group safety during activity.</li> <li>Obtain all necessary info beforehand.</li> <li>Knowledgeable, experienced group supervisors.</li> <li>Safety kayakers will be located on the water.</li> <li>Designated on site staff have first aid.</li> <li>Group details left ashore.</li> </ol>
<b>Equipment</b> Clothing, shelter, transport, activity specific gear, safety gear etc	<ol style="list-style-type: none"> <li>Vehicle breakdown.</li> <li>Traffic accident.</li> <li>Inappropriate clothing.</li> <li>Incorrect equipment.</li> <li>Forgetting equipment.</li> <li>Poorly maintained equipment.</li> <li>Breakage of equipment.</li> <li>Lack of food and drink.</li> </ol>	<ol style="list-style-type: none"> <li>WOF and Registration on all vehicles.</li> <li>First aid kits with group at all times</li> <li>All participants checked for required equipment.</li> <li>All participants following safety points made during briefing.</li> <li>All kayaks supplied by the organisers.</li> <li>Adequate food and water intake.</li> <li>Appropriate clothing at all times.</li> <li>Buoyancy vest supplied by the organisers.</li> <li>Cellphone, VHF radio, sound and flag communication as required.</li> <li>There will be a compulsory Park n Ride service operating on all scheduled event days (Sunday, Monday and Tuesday).</li> </ol>
<b>Environment</b> Weather, Terrain, water, season etc	<ol style="list-style-type: none"> <li>Hazardous road conditions.</li> <li>Cold.</li> <li>Wet.</li> <li>Low visibility.</li> <li>Wind chill factor.</li> <li>Wave height.</li> <li>Sharp surfaces.</li> <li>Sunburn.</li> <li>Hypothermia.</li> </ol>	<ol style="list-style-type: none"> <li>Check weather forecasts.</li> <li>Monitor surfaces.</li> <li>Continual safety briefs as locations change to support generic brief.</li> <li>Remind competitors to bring water bottles (4).</li> <li>Ensure sunscreen and shelter.</li> <li>Ensure the environment is clean at all times (overuse of plastic).</li> </ol>

### **Policies and Recommended Guidelines:**

- 1) <https://nzaimsgames.co.nz/sport-health-and-safety/>
- 2) All team managers must attend the safety brief by the organisers, to follow the brief at all times, to listen and follow instructions.
- 3) Safety kit with designated supervisors.
- 4) First aid kits must be provided by School Team Managers and we also suggest including ice packs.
- 5) All incidents to be reported to the event manager onsite.
- 6) Procedure for treatment for injuries: Minor will be treated on site with the assistance of Team Managers and/or Event Manager. In the unlikely event of a serious injury, the Event Manager or other suitably qualified person will assess the patient, call an Ambulance, treat the symptoms, and continually monitor. An incident form will be completed after the event.
- 7) Required Staff Skills-Group control, risk management awareness, good level of fitness, activity leadership training/experience as required.
- 8) All venues/locations will be inspected prior to an event taking place. Any hazards identified will be removed or isolated. All Team managers will be informed.
- 9) The Anchor AIMS Games recognises that many Anchor AIMS Games participants are in Tauranga unaccompanied by their parent/caregivers. To ensure our various medical providers can cater for the requirements of all Anchor AIMS Games competitors as quickly and efficiently as possible it is compulsory that all participants parent/guardian completes the Anchor AIMS Games online medical form. This information is to assist us in case of any eventuality and is treated in a confidential manner. All participants at the 2021 Anchor AIMS Games must have this documentation completed to be eligible to compete.
- 10) Due to the number of students competing in the Anchor AIMS Games, it is strongly recommended that any student who is or becomes unwell during the tournament, removes themselves from all Anchor AIMS Games organised events. As the well-being of all participants in the Anchor AIMS Games is the priority of all sponsors and organisers, the Anchor AIMS Games reserves the right to prevent any student from competing in any Anchor AIMS Games event if, in the opinion of any medical provider or the tournament director, the student is deemed to be medically unfit to compete. This includes any student who exhibits flu-like symptoms (including but not limited to symptoms associated with the Coronavirus and measles) including fever and respiratory symptoms such as a cough, shortness of breath or difficulty breathing. Anchor AIMS Games accepts no liability whatsoever (including tortious liability) for any losses or damages arising out of a medical event, including any necessary cancellations that arise as a result.
- 11) The Anchor AIMS Games Executive Committee has formulated wet weather procedures to detail what will happen in the eventuality of adverse weather conditions during Tournament week. In the event of light or intermittent rain before and during matches, play will continue as normal. However, in the event of heavy continuous rain the Code Coordinators reserve the right to postpone, delay or abandon any fixture. In the event of lightning, play will be immediately stopped at all venues for the duration of that storm. All participating teams must supply the event organisers with a reliable contact mobile phone number for a member of the team management. The safety of the competitors is of the upmost concern to the organisers.
- 12) During the tournament, the AIMS Games Trust recommend a maximum of 90 minutes play time per day for a student of this age, including warmups. The tournament draws will reinforce this time limit where possible. Coaches and Managers must ensure they bring a sufficient squad to enable player rotation to avoid player fatigue and injury.

### **Website safety points of interest:**

- <https://nzaimsgames.co.nz/covid-19-and-anchor-aims-games/#SAFETY>

### **Compulsory – ALL managers, coaches and officials MUST download the Anchor AIMS Games app:**

- iPhone – <https://apps.apple.com/us/app/nzaimsgames/id1473659164>
- Android – <https://play.google.com/store/apps/details?id=com.app.p2266CG>