



Tauranga Yacht & Power Boat Club

Risk Management Plan: Event Yachting Specific

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1. Introduction

The Tauranga Yacht & Power Boat Club (TYPBC) are committed to providing an enjoyable and safe environment to all participants of Learn to Sail, coaching and racing programmes held at TYPBC. This document relates to this event only. It gives details of the proposed procedures that will be put in place to ensure the safety of the participants, coaches, officials and helpers for the duration of these events.

Event Controller:	Angela Saunders
Contact Details:	027 3099 851
Sailing Area:	Tauranga Y&PBC and the sailing area in front of the club.
Duration of Event:	5th to 7h Sept 2021
Estimated Number of Sailors:	100
Estimated number of Officials and Helpers:	50



2. Event Structure

This event “AIMs Yachting” is part of the AIMs Games competition. The Yachting Regatta is organised and held out the Tauranga Yacht and Power Boat club inc.

TYPBC is responsible for overseeing the organisation, and ensuring that everyone knows what is required of them. Angela Saunders “organiser” will source and co-ordinate all necessary equipment and material items, and will organise the helpers for all onshore and offshore organisation for this programme as required.

TYPBC (Angela Saunders in association with AIMs Trust) is responsible for liaising with the NZ Fire Service, NZ Police, Coastguard, Tauranga Harbour Master, S.A.R., Red Cross and Civil Defence prior to the event.

3. First Aid

First Aid kits, Fire blankets and fire extinguishers will be located in the clubhouse. In addition, there are basic first aid kits on the safety boats on the water.

4. Communications

A designated H&S Officer (Lynne Whitaker) will have or be able to locate all local contacts for fire, ambulance, police, Coastguard and Civil Defence etc (see also contact details below). Radios will be used for contact between officials onshore and on the water using **Channel 77**.

5. Accident and Emergency Procedures

The First Response Unit:	111
(Fire/Ambulance/Police/Rescue/Civil Def).	
Coastguard can be contacted directly on:	07 578 5579
Civil Defence can be contacted directly on:	07 577 7000
St John ambulance can be contacted directly on:	0800 785 646
A doctor on call may be contacted on:	07 577 0010

Minor Injuries

Initial first aid can be obtained from Lynne Whitaker or Jo West who hold first aid certificates. First aid kits are located in the centreboard kitchen, stair area outside club office the club kitchen and bar.



Major Injuries

The injured person is to be brought ashore immediately, kept warm, but not moved until checked by a **St John** first aider or a doctor. This person will decide the course of treatment.

6. Incident Reporting, Investigation and Analysis

The person responsible for incident reporting and analysis will be the H&S Officer (Lynne Whitaker). The documentation will be in the sailing club office.

Any incidents or injuries will be required to report to the H&S Officer, who will document the incident with as much information as is available at that time. Once the documentation is completed and the H&S Officer is satisfied that all information is noted, it is to be signed.

Any information added after this date, should be signed and dated by the H&S Officer. The H&S Officer will collate all the incident forms for the event and note if any procedures can be improved or changed for the safety of participants/competitors in future events. In addition, the Aims Games Event Safety Check List will be completed by Angela Saunders or delegated to another each day of the regatta.

7. Risk Management at TY&PBC (the club will also have a RM Plan to refer to)

Risk	How Risk will be Managed
Traffic, road crossings, pedestrians and parking:	While the organisers cannot be responsible for the actions of participants and helpers, it is their responsibility to make access to the event as clear and safe as possible. <ul style="list-style-type: none"> • There will be no need to use a public road when launching boats from the beach in front of the clubhouse • There will be car and trailer parking areas in the car park • There will be rigging areas in front of the clubhouse • There will be a launching area in front of the clubhouse • There will be no car access during the regatta, this will only be available pre and post regatta to collect boats. • All launching of ribs will be from the public boat ramp. No unauthorised vehicles to use driveway alongside dinghy shed.
Fuel for rescue boats:	<ul style="list-style-type: none"> • Fuel will be stored in the special designated fuel shed and the rescue boats will fuel cannisters filled in fuel shed.
Lost children:	<ul style="list-style-type: none"> • All lost children will be brought to the clubhouse. • Anyone who has lost a child will be directed to the



	clubhouse.
Tsunami:	<ul style="list-style-type: none"> • H&S Officer will have copy of Civil Defence plan on procedures to evacuate area in case of tsunami as well as all officials, on and off the water. • H&S Officer will co-ordinate evacuation with On-the-water Safety Officer (RO) and rescue boat crews.

8. Risk Management While Sailing off TY&PBC and Kulim Park areas

Risk	How Risk will be Managed
Severe weather:	<ul style="list-style-type: none"> • The participants will take part in the event at their own risk and make the decision whether or not they themselves will go afloat if they are not comfortable with the conditions or if they wish return to shore without completing the days racing. • The RO and race management will get the weather forecast, participants are also encouraged to find out the forecast. • The RO will make the final decision to race or not. • Club safety regulations and Class safety regulations will be adhered to by all competitors.
Communication:	<ul style="list-style-type: none"> • On the water communication will be via radios (Channel 77) to all rescue boats, committee boat and clubhouse race control
Safety equipment on boats:	<ul style="list-style-type: none"> • All sailboats will have safety equipment onboard in accordance with their class rules including a tow rope, paddle, adequate flotation and personal buoyancy.

Risk	How Risk will be Managed
Avoiding collisions at sea:	<ul style="list-style-type: none"> • The current Racing Rules of Sailing will be in force during this event. These rules will provide guidance to competitors on right of way rules, basic seamanship and providing assistance to fellow competitors.
Rescue boats:	<ul style="list-style-type: none"> • Two rescue boats or more will be afloat at all times while participants are on the water. Each rescue boat will be manned by two people.
Damaged boats:	<ul style="list-style-type: none"> • If assistance is required, one of the two rescue boats will provide some assistance to damaged boats including towing to shore.
Injured competitors:	<ul style="list-style-type: none"> • If assistance is required, a rescue boat can be quickly called upon to take an injured sailor ashore for any medical assistance.



Hazards:	<ul style="list-style-type: none">• The local hazards regarding the area around the club and the sailing areas will be pointed out to the sailors at the event briefing prior to the start of the regatta.
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9. Waste Management

The AIMS Trust have engaged contractors to provide rubbish collection and removal. There will be staff on site to ensure bins are managed. This includes dividing rubbish for recycling purposes. TYPBC also operate a clean regatta environment.

10. Appendix

A. List of First Aiders at the regatta:

Contact: Jo West Ph 07 5185512
Lynne Whitaker Ph 021442420

11. Attachments: Tsunami and Fire Evacuation procedures



FIRE ACTION

IF YOU DISCOVER A FIRE:

WARN OTHER BUILDING OCCUPANTS

OPERATE FIRE ALARM & PHONE THE FIRE SERVICE

DIAL 1 1 1
(FROM A SAFE PHONE)

WHEN WARNED OF A FIRE IN THIS BUILDING:

LEAVE THE BUILDING IMMEDIATELY USING THE NEAREST EXIT WHICH IS:

Centreboard room door or Front Entrance

YOUR ALTERNATIVE EXIT IS AT:

Side Entrance upstairs and downstairs

ASSEMBLE AT:

Outside Main Car Park

ONCE OUT STAY OUT

WALK - DO NOT RUN

STAY AT THE ASSEMBLY POINT UNTIL THE "ALL CLEAR" IS GIVEN.

DO NOT ATTEMPT TO EXTINGUISH THE FIRE UNLESS IT IS SAFE TO DO SO.

3 things you need to know to survive a tsunami

1 WHEN TO EVACUATE

The first tsunami warning is an earthquake. A tsunami could arrive 50 minutes after a major earthquake. Don't wait for an official warning to evacuate.

2 WHERE TO EVACUATE

Inland or high ground. We have taken the best possible scientific information to show where tsunami flooding is predicted to go and where you will be safe. Use the map on the other side of this flyer to plan your escape route.

3 HOW TO EVACUATE

Use your feet. In a big tsunami emergency there will be crippling traffic jams. Most people should be able to walk to a safe area or safe location shown on the map within 40 minutes.

Subscribe to emergency alerts at www.bopcivildefence.govt.nz

With only 50 minutes, emergency services will not be able to get you out in time. Make a plan with your neighbours, especially if you know they will need assistance getting to safety.

Tsunami can arrive in several waves over a long period of time. That is why you need an emergency pack. You must be prepared to wait for many hours before the water subsides.

Tsunami warning signs

- Any earthquake that lasts LONGER than a minute.
 - A big earthquake that is STRONG enough to knock you off your feet.
 - Strange ocean behaviour: loud or strange noises, sudden changes in sea level or ocean drawing away from the shore.
- If the earthquake is LONG or STRONG, you need to be GONE.*

Tsunami evacuation zones

Red zone – You should always evacuate the red zone if there is any sort of tsunami warning, even if it is just a text from your friends.

Orange zone – In a formal evacuation for a tsunami that is more than 2 hours away, Civil Defence may ask you to move from the orange zone into the yellow zone.

Yellow zone – A devastating local source tsunami will probably flood the yellow zone. There will be no time for official warnings. After a major earthquake it will take about 50 minutes for this tsunami to reach the coast, plus another 30 minutes to flood the yellow zone.

View more tsunami maps at www.tauranga.govt.nz/tsunami

This information reflects our best knowledge at June 2019. Please check our website for the latest maps.

MAP 5



Tsunami

Evacuation Zones

Matua

A tsunami could follow a major earthquake. Don't wait for official warnings. Use this map to plan your evacuation.



Tauranga City



TSUNAMI EVACUATION ZONES: Matua


Use this map to plan your walk to safety

1 A tsunami may arrive 50 minutes after a major earthquake. Don't wait for an official warning.

2 Walk inland or to high ground. Use the map to identify your nearest safe zones and safe locations ahead of time.

3 Evacuate on foot. Roads will block very quickly. Take your emergency pack. Tsunami flooding can last for many hours.

IF the quake is LONG or STRONG get GONE. WALK, DON'T DRIVE



Matua